

PERSON TO PERSON SALE  
Seller Interview

SELLER'S CURRENT INFORMATION

Name: \_\_\_\_\_

Mailing Address (after sales): \_\_\_\_\_

City: \_\_\_\_\_ State: \_\_\_\_\_ Zip Code: \_\_\_\_\_

Home Phone: \_\_\_\_\_ Work Phone: \_\_\_\_\_

Employer Name and Location: \_\_\_\_\_

Name of all parties on the title (must be identical to the title, no nick names, be specific, Power of Attorneys must be signed on exact manner as on title):

\_\_\_\_\_  
\_\_\_\_\_

Has there been a marriage or divorce which affects ownership of the home? \_\_\_\_\_

LIEN HOLDER INFORMATION

Lien Holder: \_\_\_\_\_ Account Number: \_\_\_\_\_

Lien Holder Address: \_\_\_\_\_

City: \_\_\_\_\_ State: \_\_\_\_\_ Zip Code: \_\_\_\_\_

Where is the title now? \_\_\_\_\_

In what state was the home purchased? \_\_\_\_\_

Has the home been moved to another state since purchase? \_\_\_\_\_

DOCUMENTATION

- Written payoff on mobile home
- Written payoff on land (where applicable)
- W9 on all parties receiving seller proceeds
- Completed "Authorization For Change of Title and Lien Release" form
- Bill of Sale/Power of Attorney from each person on the title
- Marriage Certificate for adding a spouse's name to the title
- Divorce Decree for removing a spouse's name from the title